



Dothan High School

Students Against Destructive Decisions

Chapter Constitution



Article I – Name

The name of this chapter shall be the Dothan High School Students Against Destructive Decisions (SADD) Chapter.

Article II – Purpose

Section 1. The purpose of this chapter shall be to provide students with the best prevention and intervention tools possible to deal with the issues of underage drinking, drunk driving, drug use, and other destructive decisions.

Section 2. This chapter is dedicated to:

1. A **NO USE** message regarding underage drinking, illegal drugs, and use of tobacco products.
2. The elimination of death due to drinking and driving.
3. Addressing “destructive decisions” related to alcohol and violence, tobacco, teen pregnancy, etc.

Article III – Membership

Section 1. Membership in this chapter shall be open to all students in grades nine through twelve who are currently enrolled in Dothan High School for the current academic year.

Section 2. A student must sign a “Contract for Life” form to become an official member.

Section 3. No fee money shall be required to become a SADD member.

Section 4. Members shall be required to contribute time and labor to the promotion of the SADD chapter at school and in the community.

Section 5. Members shall be required to attend regular meetings and chapter sponsored activities.

Section 6. Membership will be revoked after missing five meetings or five activities. In order for membership to be active, a member must be active and involved in the chapter.

Section 7. Any member who is found to have participated in “destructive decisions” shall be placed on probation for the remainder of the year.

Section 8. Any member engaged in behavior that reflects poorly on the SADD chapter will be placed on probation.

Section 9. Any member who receives any disciplinary referral from any teacher at school will be placed on probation.

Section 10. Members placed on probation will not be allowed to participate in any meeting or chapter sponsored activity for the remainder of the current academic semester.

Section 11. Any member who is found to have participated in drinking, using drugs, or smoking will be removed from the SADD chapter effective immediately.

Article IV – Officers

Section 1. The officers of this chapter shall be President and First Officers.

Section 2. Officers may be asked to resign if they miss several meetings, leave meetings before they are adjourned, or do not do their duties.

Section 3. The duties and responsibilities of the officers shall be as follows:

- A. President
 - a. Has a full agenda for every meeting
 - b. Gives advisor written agenda the day before all meetings
 - c. Conducts meetings following parliamentary procedures.
 - d. Initiates and follows-up on all activities.
 - e. Runs officer’s meeting
 - f. Sets up committees and checks on progress of committees.
 - g. If unable to attend meetings, will notify the advisor and vice-president.
 - h. Will learn statistics for every event and activity so he or she can speak intelligently to media.
 - i. Will be allowed to be a member of another club, but not an officer of that club.
- B. First Officers
 - a. Has a full agenda for every meeting (in case president is absent)
 - b. Conducts meetings when president is absent
 - c. Completes duties assigned by president.



- d. Responsible for attendance list and new member forms.
- e. Acts as sergeant-at-arms at meetings (keeps people quiet)
- f. Writes P.A. announcements for meetings and other activities.
- g. Responsible for SADD display board.
- h. Keep accurate minutes of every meeting.
- i. Must be able to type or use Microsoft Word and Microsoft Excel.
- j. Writes all SADD thank-you notes within one week of the activity and organizes the file frequently.
- k. Responsible for all written correspondence.
- l. Poster Chairperson (keeps SADD posters around school)
- m. Sends reminders to members who volunteer for activities.
- n. Within 4 days of a meeting, gives other officers and Advisor(s) a typed copy of the minutes.
- o. Must attend all fundraising activities and count the money.
- p. Organizes committees concerning fund raising.
- q. Collects all money turned in by SADD members.

Section 4. The Executive Board shall consist of the officers and advisor(s) of the chapter. The Executive Board shall plan the program of activities for the school year.

Section 5. Any member with at least one year of membership in the SADD chapter and who is in the tenth, eleventh, or twelfth grade, may submit an essay to run for a SADD Officers position. The SADD officer essay shall be a minimum of one page and explain why that member would make a great SADD officer. The essays will be scored by a select group of veteran teachers. The scorers will review all the essays and rate them on which one best represents the qualities of the school and the SADD chapter. Once all the essays are scored, the advisors will tally up the results. The highest score will be declared President. The remaining submissions will be assessed and given the title of First Officer.

Section 6. During the charter year of the chapter, officers will be elected during the first semester of school. Those officers will remain in office until the last month of that current academic school year. Officers for the next school year

will be selected during the last month of school during the current academic school year.

Article V – Advisors

Section 1. Chapter members shall request a faculty member to serve as advisor if the person accepts the position.

Section 2. The faculty advisor(s) must be a current teacher(s) teaching at the school.

Section 3. The responsibilities of the advisor(s) shall be as follows:

- A. Making sure the chapter adheres to the Dothan High School policies and the constitution of the chapter.
- B. Attending all functions and meetings associated with the chapter.
- C. Overseeing all projects and activities sponsored by the club.
- D. Making sure the school administration is informed of activities prior to the activity.
- E. Informing the media on upcoming events.
- F. Making sure all paperwork is completed and turned in to the office prior to activity.
- G. Tracking community service hours of all the members.
- H. Partnering the SADD Chapter with local agencies.
- I. Informing the student members on scholarships available.
- J. Being a role model for students to look up to.
- K. Keeps accurate financial records of SADD monies.
- L. Collects all money turned in by SADD members.
- M. Deposits money with the in the accounting office.

Article VI – Meetings

Section 1. Regular meetings shall be held on a weekly basis. All meeting times will be announced during school.

Section 2. Special meeting may be called at the discretion of the Executive Board.

VII – Club Shirts

Section 1. Every SADD member must wear a club t-shirt to every SADD activity.

Section 2. Students must attend five regular meeting to be eligible to receive a club t-shirt.



Section 3. Club t-shirts will be provided at a cost of \$10 per year. SADD t-shirts may be provided for free when sponsorship funding allows.

VIII – Quorum

One half of the membership shall constitute a quorum for official business.

IX – Fiscal Year

The fiscal year shall begin with the start of the first nine weeks.

Article X – SADD State Convention

Section 1. The SADD State Convention is held during the third quarter of school every year.

Section 2. Students interested in going to the SADD State Convention must complete a minimum of forty hours of community service with the chapter in order to be eligible.

Section 3. The number of students allowed to go from Dothan High School to the SADD State Convention will be determined by the state SADD directors.

Section 4. If there are more eligible students than spots available for the convention, students will be selected based on the number of community service hours earned. The students will be ranked according to their hours.

Section 5. SADD Officers must have a minimum of thirty hours to be eligible to attend the SADD State Convention. All SADD Officers will be allowed to attend if the minimum number of hours have been reached.

Article XI – Field Trips

Section 1. Any SADD activity that takes place away from Dothan High School and out of the city limits of Dothan, Alabama will be considered a field trip.

Section 2. Students interested in participating in a SADD field trip must complete a field trip permission slip from the attendance office. The permission slip must be turned in to the advisor(s) one week prior to the field trip taking place.

Section 3. All school rules and guidelines will be enforced on all Dothan High School SADD field trips.

Section 4. Students will be transported by a Dothan City School bus for all field trips. If a student rides the bus to an activity, that student

must ride back to Dothan High School on the school bus unless they have written permission from the principal to ride home with someone else.

XII – Volunteering

Section 1. Students enrolled in the Dothan High School SADD Chapter may participate in community service programs sponsored by the club.

Section 2. Students must attend a minimum of five weekly meetings to be eligible to volunteer.

Section 3. Any student who has a letter grade of a D or F will be ineligible to volunteer until all grades are pulled up to a C or higher.

Section 4. Any student who is has been issued a disciplinary referral will be ineligible to volunteer and must meet with the Executive Board to be cleared to volunteer.

Section 5. Any student who is in violation of a class 2 or 3 offense at school will be ineligible to volunteer for the entire school year. The student must then be cleared by the Executive Board to volunteer the next year.

Section 6. All SADD volunteers must wear a Dothan High School SADD Volunteer t-shirt to every activity. Failure to wear the t-shirt will result in the student being sent home and no hours awarded.

Section 7. All SADD members must sign an insurance waiver for volunteering once a year.

Section 8. All students will provide their own transportation to and from all volunteer activities unless otherwise specified by the advisor.

Section 9. Students who earn a certain number of hours of service will be eligible for the President's Volunteer Service Award. The awards ceremony will be held in May of every year.

XIII – Amendments

Section 1. This constitution or any part thereof may be amended by a two-thirds majority vote of all members at any meeting preceded by a formal presentation of the proposed amendments to the membership at large.

Section 2. Bylaws to this constitution may be adopted, amended, or repealed by a simple majority vote at any SADD meeting.

